

Newport Recreation

Van Policy

Name _____

Driver's License # _____ Expires _____

1. The Newport Recreation Department van will be used exclusively for travel to and from the site of an authorized Recreation Department activity.
2. Passengers are limited to participants who have permissions slip signed by a parent or guardian, to participate in the specific program or activity.
3. Van is only to be used for in state activities, unless authorized by the Recreation Director.
4. All passengers must wear safety belts whenever the vehicle is in motion.
5. A maximum of 14 passengers will be permitted to ride in the van at any given time.
6. No open food or beverage is permitted in the vehicle.
7. All accidents involving the Newport Recreation van must be reported to the Rec Director as soon as possible. The following information will need to be provided in written form (date, time and full description of any injuries to individuals or property).
8. Van will be cleaned thoroughly after use.
9. Failure to comply with any of these stipulations listed above could result in van privileges being revoked.
10. Wear your seat belt and drive safe!

Please sign below stating you have read the van policies.

Name _____

Signature _____ Date _____