



**AFTER SCHOOL PROGRAM REGISTRATION FORM 2016-2017**

<b>STUDENT NAME</b>	<b>Grade</b>	<b>ADDRESS</b>
<b>PARENT 1</b>		<b>PARENT 2</b>
<b>BESTPARENT 1 CONTACT INFO</b>		<b>BEST PARENT 2 CONTACT INFO</b>
<b>EMERGENCY CONTACT NAME</b>		<b>EMERGENCY CONTACT PHONE</b>

Email address \_\_\_\_\_

**Medical Release Form**

I give my permission for my child, \_\_\_\_\_ to participate in the Newport Recreation AFTER SCHOOL PROGRAM (SCHOOL YEAR 2016-2017) activities and hereby authorize the Newport Recreation Department staff, to arrange medical or surgical care for my child in any emergency which may occur during and Newport Recreation sponsored program if I am unable to be reached by telephone, etc.

**RESPONSIBILITY:** Neither the Newport Recreation any masters, any coach, nor can anyone else assume responsibility for possible accidents while your child is participating in a Newport Recreation program. Newport Recreation does NOT carry accident or medical insurance for the participants in any of their recreation programs. Parents are responsible for transportation to and from Newport Recreation sports. IF the Newport Recreation van is used to transport players, The Town of Newport and the Newport Recreation is not responsible for any accidents. **Parents are responsible for transportation to and from the Newport After School Program. Parent/Guardian is responsible for making arrangements.**

**ATTENTION** By signing this form I also give permission for my child to be filmed/photographed for possible broadcast on NCTV or other programs or newspapers.

The After School Program is open to kids grades 2 and up. Each child must have a completed registration form returned to NRD prior to attending the After School Program. There will be no fee for the school year 2014-2015. All students are required to sign-in and sign-out upon arrival and departure. Parents are responsible for transportation to and from the After School Program. Once a child leaves he/she is not allowed to return that day. **We are closed school holidays, vacations and snow days. Hours are Monday through Friday, 2:30-5:00pm. Our After School program runs from August 29, 2016 until May 26, 2017.**

**RULES:** No disrespectful comments or foul language, Keep your hands to yourself, always respect yourself and others; including others belongings, The NRD Staff is here to help, be respectful to them, We are NOT responsible for personal items left or unattended at the Rec, if your child did not attend school for at least ½ of the school day, they are not allowed to attend our program.

**STAGES OF DISCIPLINE:** Step 1 1<sup>st</sup> Warning (unless severe), Step 2 Time in Office, Step 3 Sent home for the day, Step 4 Call or letter home(3 days suspension), Step 5 Meeting with Parents (suspended until meeting). Disciplinary steps determined by the Recreation Staff.

**FEE:** Newport Resident \$0.00                      Non-resident \$25.00 for the school year

Mom & Dad Name	Date
Parent Signature	Date

## **Our Policy**

The After School program is open to kids in grades 2-8 only. Each child must have attached sign-up sheet returned before he/she will be allowed entrance to the Newport Recreation Department After School Program. Parents are responsible for transportation to and from the Newport Recreation After School Program. This is a drop-in after school program. Once a child leaves he/she will not be allowed to return that day.

## **Rules**

1. No disrespectful comments or foul language
2. Keep your hands to yourself
3. Always respect yourself and respect others; including other people's belongings
4. The NRD Staff is here to help, please be respectful to them!
5. We are NOT responsible for personal items left at the Rec
6. The after school staff has the right to take away cell phones for misuse.
7. Students are NOT allowed to be here during unsupervised staff times (after 5pm)
8. If your child did not attend school for at least half of the day, he/she is not allowed to attend the after school program.

## **Stages of Discipline**

STEP 1 Warning (unless severe)

STEP 2 Time in Office

STEP 3 Rest of day in the office with a parent/child warning (report filed)

STEP 4 Consecutive days in the offices is a 5 days suspension

STEP 5 After 5 day suspension, Directors digression about suspension

\*\*\*Disciplinary steps determined by the Recreation Staff

Parent Signature\_\_\_\_\_

Student Signature\_\_\_\_\_